

Instruction for Weatherization Application

1. Fill out the Weatherization Application Form completely.
2. Attach copies of:
 - a. Social Security Cards for everyone in the home
 - b. Proof of all income in the home
 - c. Proof of ownership, if you own your home. Items that are acceptable are listed on the Application form. We only need one proof of ownership not everything listed.
3. Provide birth dates for everyone in the home
4. Sign Authorization for Release of Information
5. If you rent the Landlord Agreement must be filled out and signed by the landlord.

There is a checklist attached to ensure that you have all of the necessary documentation.

If you have any questions or concerns please contact Tonya at (800) 876-3264 or (573) 765-4146.

Please return the application to:

**Missouri Ozarks Community Action, Inc.
Attn: Weatherization
PO Box 69
Richland, MO 65556**