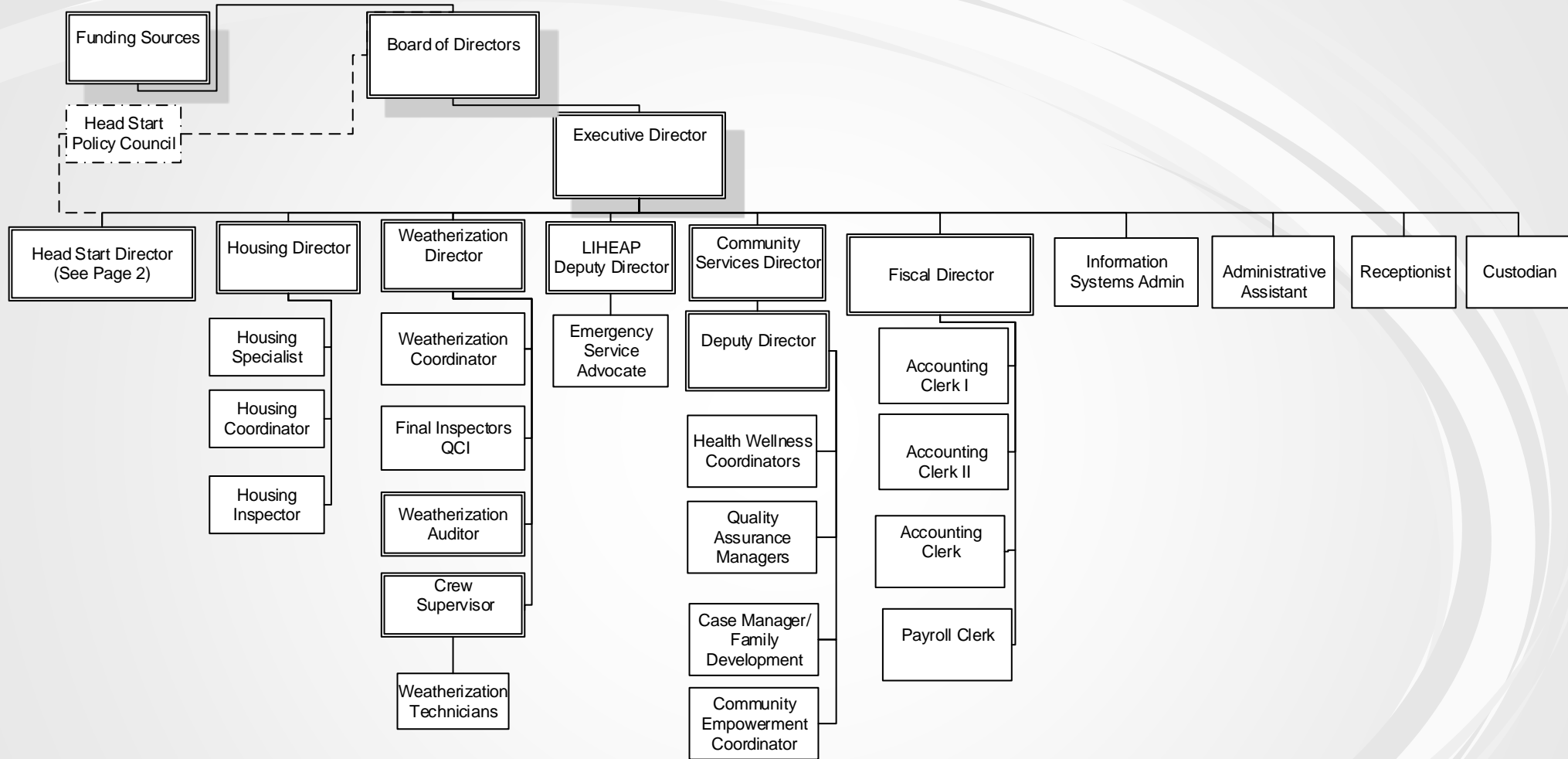


MOCA

Organizational Chart

2018



Head Start Organizational Structure

Purpose:

The purpose of this section is to demonstrate the organizational structure of MOCA Head Start and the lines of responsibility and reporting used in this organization.

Organization:

MOCA Head Start is a subdivision of Missouri Ozarks Community Action, Inc. a community action agency. The management structure of MOCA is headed by the Board of Directors who is entrusted with the primary fiduciary and fiscal responsibility of the corporation. To accomplish the daily operation and managerial responsibilities of the corporation, the Board of Directors employs the Executive Director of the Agency.

The Head Start Program is managed and directed by the Head Start Director, an employee of the Executive Director. The Head Start Director employs a management and clerical staff that conduct the daily operation of the program and ensure compliance with Head Start Performance Standards and other state and federal laws.

The management staff includes four component specialists that are responsible for initiation and implementation of policies and procedures relevant to the operation of the program. To include the monitoring of program compliance as they relate to the Head Start Performance Standards. The component specialist are formally assigned and have adopted program functions as follows:

Director of Health Services

- Health Services including:
 - . Medical
 - . Dental
- Nutrition Services

Director of Education/ Disabilities

- Mental Health Services
- Child Development Services
- Education Services

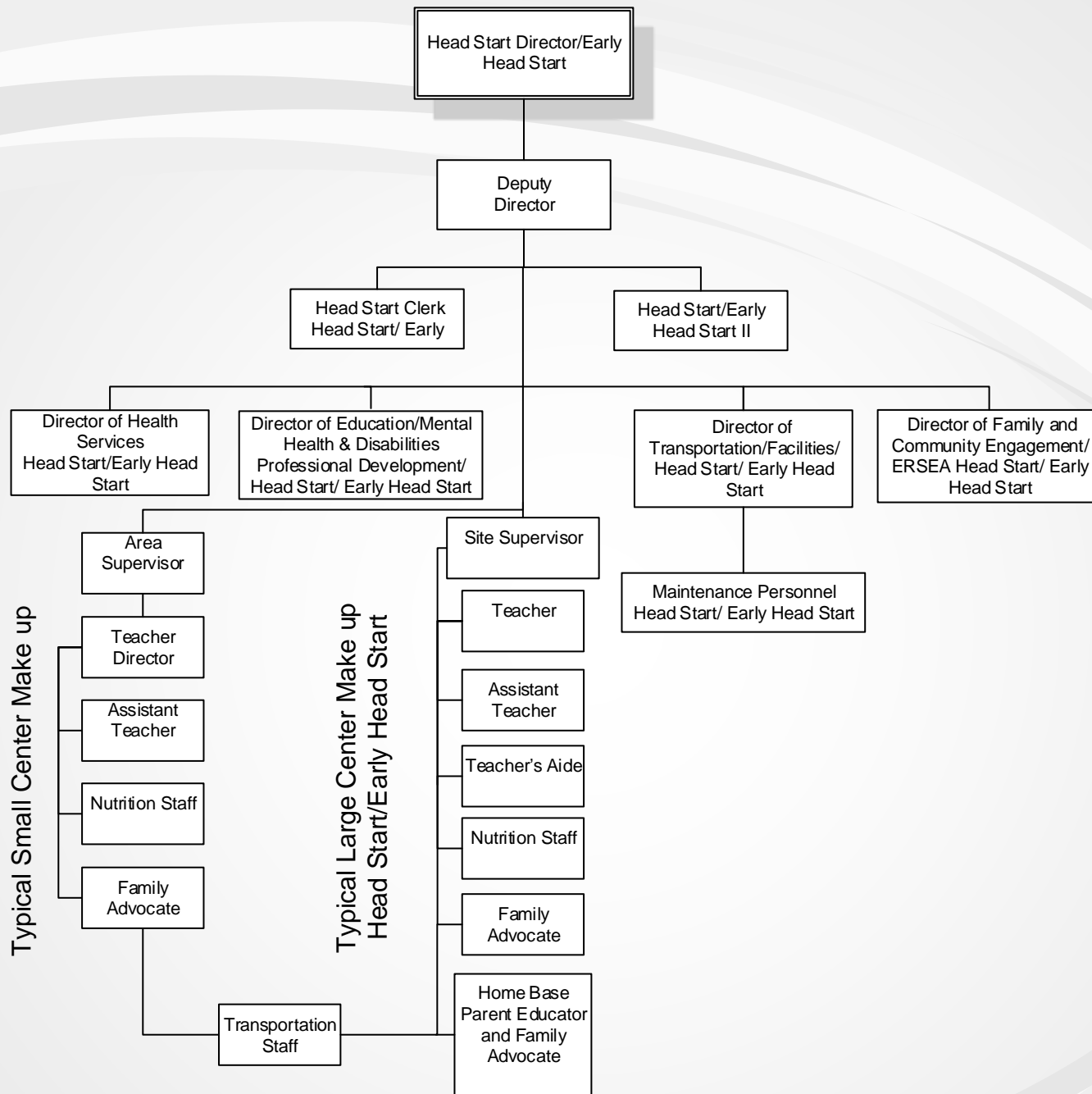
Director of Family and Community Partnerships

- Community Resource Development
- Family Advocacy Support
- Parent Activity Support

Director of Facilities, Transportation

- Bus Supervisor
- Child Transportation Services
- Facilities and Equipment Maintenance

In addition to the component specialists, three Area and three Site Supervisors who have primary supervisory and managerial responsibility over the 14 centers operated by MOCA Head Start. Those centers without a site supervisor have teacher directors who supervise the daily operations of the center.



Typical Small Center Make up

Typical Large Center Make up
Head Start/Early Head Start